

## **Annual Administrative Report**

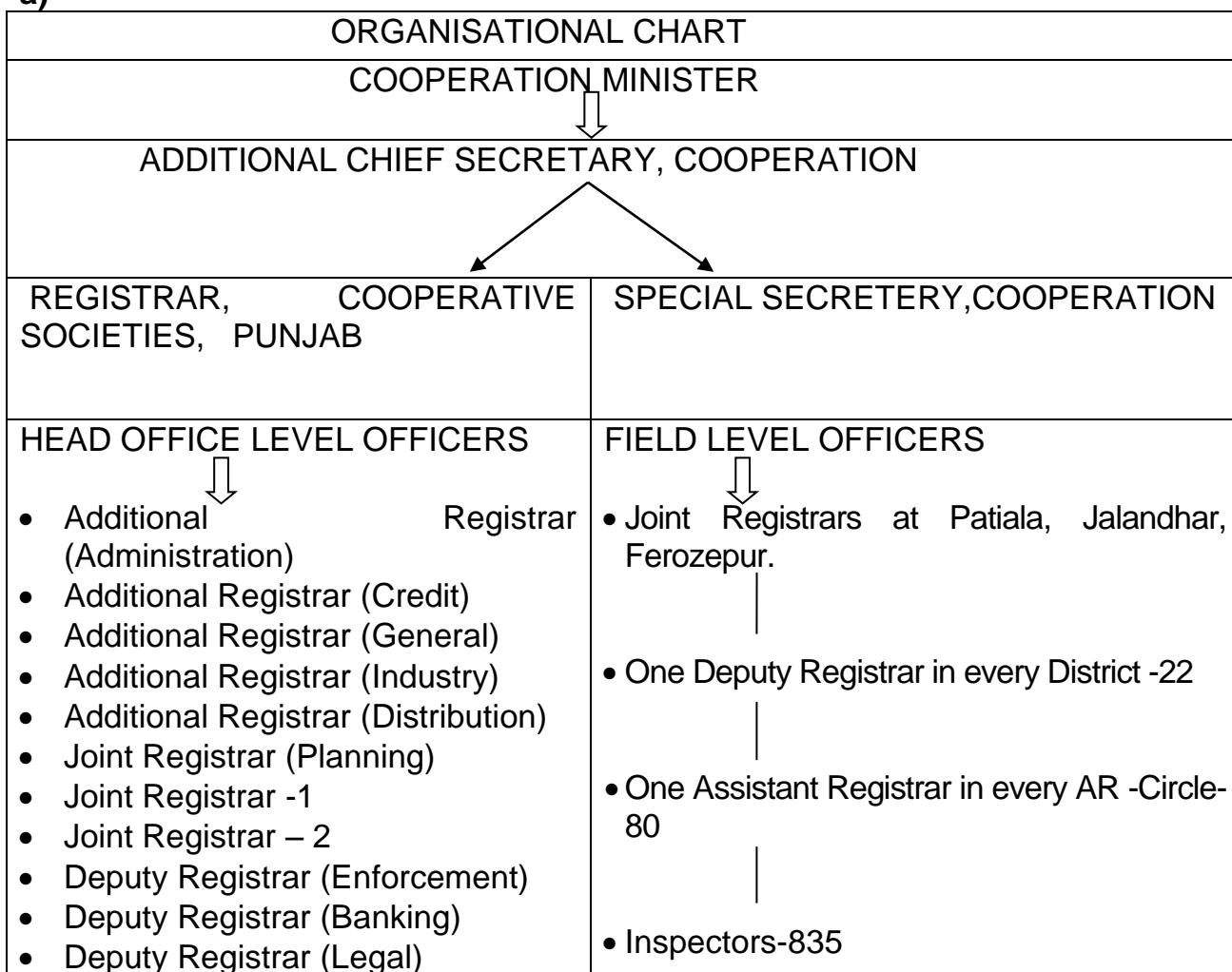
### **1. Background**

The contribution of the Cooperatives in the development of the State in various fields is quite significant. Many people in the State have got employment in various Cooperative Institutions. Cooperative Societies are playing a significant role in advancing agricultural loans. Cooperative Societies have entered into activities of extending advancement of credit in Non-Farm sector and credit to traders/ businessmen, marketing of agricultural produce, supply of milk and milk products, production of sugar, construction of houses as well as labour and construction work etc. An important role is being played to provide fertilizers and other inputs for agricultural operations, as well. Non-farm sector loans have helped individuals in engaging themselves in gainful employment. The Department is working under the Punjab Cooperative Societies Act 1961, Punjab Cooperative Societies Rules 1963 and Self Supporting Cooperative Societies Act 2006 and Self Supporting Cooperative rules 2019.

It is a movement based on the principle of equality and offers ample scope for the development of one and all. In short, the cooperatives offer an advantage to the people for improving their lives over other sectors of economy. The Cooperative Movement in the State of Punjab has contributed immensely to the development of the lives of large number of people of the State by one way or the other. Overall analysis/overview of the cooperative movement indicates that the membership of societies during year 2018-19 was 52.63 lacs. The total share capital has increased from 1987.37 crore to 2005 crore, working capital has increased from 71188.92 crore to 73067.81 crore. The business turnover has also increased from 569819.14 crore to 630757.38 crore & owned funds have also increased from 7942.16 crore to 12366.88 crore as compared to corresponding figures of the last year i.e. 2017-18. The above data clearly depicts the extent of the growth of cooperative movement in the State

## 2) Organizational setup of the department

a)



### Duties of Officers of Cooperation Department.

Sr No.	Designation	Duties
1	Registrar, Cooperative Societies, Punjab, Chandigarh.	<p><b>Administrative</b></p> <ol style="list-style-type: none"> <li>1 All the Officers and employees work under the control of Registrar Cooperative Societies, Punjab. Besides this, Registrar Cooperative Societies, Punjab has the right to decide the service matters of Group C and D employees.</li> <li>2. To decide the postings of Employees.</li> <li>3. To decide the responsibilities of Employees.</li> <li>4. To give permission to employees for applying for any examination.</li> <li>5. To allow the employees to retain Govt. accommodation during leave.</li> <li>6. To allow the salaries and allowances of the employees under the Rule 2.16(b).</li> <li>7. To give additional charge to employees on temporary basis.</li> <li>8. To allow the medical leave of employee who is unfit for the job owing to some medical issues.</li> <li>9. To allow Extraordinary leave.</li> <li>10. To give benefits under ACP Schemes to the employees.</li> </ol> <p><b>Financial</b></p> <ol style="list-style-type: none"> <li>1. Right to issue Financial aids under Plan Schemes after</li> </ol>

		<p>attaining approval from Finance Department and Administrative Department.</p> <ol style="list-style-type: none"> <li>2. The Right to spend Rs 5 Lac on any item bought for official use.</li> <li>3. The Right to pay Rs. 3000 as rent for any building.</li> <li>4. The Right to approve Medical Bills cleared by Health Department.</li> <li>5. To approve all the benefits dues as pension, gratuity, and at retirement.</li> </ol> <p><b>Others</b></p> <ol style="list-style-type: none"> <li>1. To register the Cooperative Societies.</li> <li>2. To register the Bye-Laws of Cooperative Societies.</li> <li>3. To amend the Bye-Laws of Cooperative Societies.</li> <li>4. To cancel the Registration of Societies.</li> <li>5. To conduct elections of the Societies.</li> <li>6. To remove the Committee of the Societies.</li> <li>7. To appoint Administrator of the Societies.</li> <li>8. To inspect the Societies.</li> <li>9. To investigate the Societies.</li> <li>10. To audit the Societies.</li> <li>11. To Appoint the liquidator of the Societies.</li> <li>12. To hear appeal against the decisions taken by following Officers.</li> </ol> <p>Out of these, most of the rights are given to Additional Registrars, Joint Registrars, Deputy Registrars and Assistant Registrars, Cooperative Societies by the Govt. itself. The details of which is as follows:-</p> <p>(A) Additional Registrar Cooperative Societies :- All the rights under Cooperative Societies Act &amp; Rules.</p> <p>(B) Joint Registrar Cooperative Societies.- All the rights under Cooperative Societies Act &amp; Rules.</p> <p>(C) Deputy Registrar Cooperative Societies.- All the rights under Cooperative Societies Act under section 26(i) d and section 27 except Consumer stores and CCBs.</p> <p>(D) Assistant Registrar- All the rights under Cooperative Societies Act under section 8, 9, 10, 11,13, 25, 26 (1(A)), 28, 42, 48, 49, 50, 51, 52, 55, 56, 57, 58, 59, 61, Provision under section 63 Clause (A) and clause (C) , section 65, 66, 67, 73, 82 (2) and 83. Besides this section 26 (1 (D) and section 27, Rights under section 15 (A), The Rights under PACS Rules 8, 10, 12, 15, 27, 38, 39, 43 (1), 46, 47, 48, 49, 50, 51,52, 53, 54, 55, 56, 57, 59, 60, 61, 62, 63, 65, 67, 68, 69 and 70 Punjab Cooperative Societies Rules 1963 Appendix "C "Part 1 Rule (B), 1(D), 4 and 10.</p>
		<p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. Inspections of Cooperative Societies.</li> <li>2. Audit of Cooperative Societies.</li> <li>3. Investigation of Cooperative Societies.</li> <li>4. Elections of Cooperative Societies.</li> </ol>

2	Additional Registrar (Administration)	<p><b>Administrative Functions:-</b></p> <ol style="list-style-type: none"> <li>1. Chief Vigilance Officer.</li> <li>2. RTI Appellant Authority</li> <li>3. To decide/adjust the distribution of work of class C employees.</li> <li>4. To decide the cases under ACP Scheme of Group C and D employees.</li> <li>5. To give disability allowance to Group C employees.</li> <li>6. To issue NOC for passport applications.</li> </ol> <p><b>Financial:-</b></p> <ol style="list-style-type: none"> <li>1. To release Ex-gratia Grant(death) to the employees.</li> <li>2. To act as Controlling Officer for allowing LTC and TA bills of Officers and Employees of Head office.</li> <li>3.To give the permission for connection of Telephones worth Rs. 60,000 as per Rules.</li> <li>4. Condemnation of Official vehicles.</li> <li>5. To allow Annual increments of Officers and Employees posted in head office.</li> <li>6. To provide vehicles to field officers through Outsourcing.</li> </ol> <p><b>Others:-</b></p> <p>Additional Registrar (Administration) has all the Rights of Registrar Cooperative Societies, Punjab under Punjab Cooperative Societies Act 1961 and Punjab Cooperative Societies Rules 1963.</p> <p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. To supervise the work of Administrative branch of the Head Office.</li> <li>2. To supervise the work of Admin, Account, Planning, GPF, Budget and Legal Branches.</li> </ol>
3	Additional Registrar (Distribution)	<p><b>Others:-</b></p> <p>Additional Registrar (Distribution) has all the Rights of Registrar Cooperative Societies, Punjab under Punjab Cooperative Societies Act 1961 and Punjab Cooperative Societies Rules 1963.</p> <p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. To look after the Training of Officers and Employees.</li> <li>2. To follow up the Audit and Special Audit of Cooperative Societies and Institutions.</li> <li>3. To look after the Elections of Cooperative Institutions.</li> <li>4. Puncofed, PICT and DCU related work.</li> <li>5 To make self-help groups and implement Mai Bhago Istri Sashaktikaran scheme in department and provide training to female members.</li> <li>6.To Supervise working of housing, Educational and Training , audit wing and self-help group branch.</li> </ol>
4	Additional Registrar (Credit)	<p><b>Others:-</b></p> <p>Additional Registrar (Credit) has all the Rights of Registrar Cooperative Societies, Punjab under Punjab Cooperative Societies Act 1961 and Punjab Cooperative Societies Rules</p>

		1963. <b>Responsibilities:-</b> 1. To Supervise the working of PSCB, CCBs, SADB, PADBs 2. To Appoint Employees of PACS, work related to Complaints, investigation and Embezzlement of PACS. 3. To Supervise the working of Credit-1 and Credit-2 Branch
5	Additional Registrar (Industry)	<b>Others:-</b> Additional Registrar (Industry) has all the Rights of Registrar Cooperative Societies, Punjab under Punjab Cooperative Societies Act 1961 and Punjab Cooperative Societies Rules 1963. <b>Responsibilities:-</b> 1. To Supervise the working of Milkfed, Milk Unions, Milk Plants, Labourfed and Labour Union. 2. To Supervise the working of Milk Supply Branch.
6	Additional Registrar (General)	<b>Others:-</b> Additional Registrar (General) has all the Rights of Registrar Cooperative Societies, Punjab under Punjab Cooperative Societies Act 1961 and Punjab Cooperative Societies Rules 1963. 1. Work related to the Amendment of Act , Rules and Bye-laws of Apex Institutions. 2. To Supervise the working of Markfed, Sugarfed, Sugar-Mills, Marketing and Other Processing Societies. 3. To Supervise the working of Marketing Branch.
7	Joint Registrar (Planning)	<b>Others:-</b> Joint Registrar (Planning) has all the Rights of Registrar Cooperative Societies, Punjab under Punjab Cooperative Societies Act 1961 and Punjab Cooperative Societies Rules 1963. <b>Responsibilities:-</b> 1. To Supervise work related to Plan Schemes, Spinfed, Vidhan Sabha Session and Statistical branch. 2. To Supervise working of planning branch and Coordination branches.
8	Joint Registrar(1)	<b>Others:-</b> Joint Registrar (1) has all the Rights of Registrar Cooperative Societies, Punjab under Punjab Cooperative Societies Act 1961 and Punjab Cooperative Societies Rules 1963. <b>Responsibilities:-</b> To supervise all the work related to Primary Agricultural cooperative societies.  To Supervise work related to credit-2 branch.
9	Joint Registrar(2)	<b>Others:-</b> Joint Registrar (2) has all the Rights of Registrar

		<p>Cooperative Societies, Punjab under Punjab Cooperative Societies Act 1961 and Punjab Cooperative Societies Rules 1963.</p> <p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. To Supervise the working of Markfed, Sugarfed, Sugar-Mills, Marketing and Other Processing Societies.</li> <li>2. To Supervise the working of Marketing Branch.</li> </ol>
10	Deputy Registrar (Banking)	<p><b>Others:-</b> The Rights under section 26(1d) and section 27 except CCBs are given to Deputy Registrar (Banking)</p> <p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. To Supervise the working of PSCB, CCBs, SADB, PADBs</li> <li>2. To Supervise the working of Credit-1 Branch.</li> </ol>
11	Deputy Registrar (Enforcement)	<p><b>Others:-</b> All The Rights under Punjab cooperative societies act except Rights under Section 26(1d) and Section 27 are given to Deputy Registrar (Enforcement)</p> <p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. To Appoint Employees of PACS, work related to Complaints, investigation and Embezzlement of PACS.</li> <li>2. To Supervise the working of Credit-2 branch.</li> </ol>
12	Deputy Registrar (Legal)	<p><b>Others:-</b> All The Rights under Punjab Cooperative Societies Act except Rights under Section 26(1d) and Section 27 are given to Deputy Registrar (legal)</p> <p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. To manage all the Court Cases of Supreme Court, High Court and Lower Courts .</li> <li>2. To Supervise the working of Legal Branch.</li> </ol>
13	Assistant Registrar(education)	<p><b>Others:-</b> The Rights under Cooperative Societies Act Section 8, 9, 10, 11, 13, 25,26(1a), 28, 42, 48, 49, 50, 51, 52, 55, 56, 57, 58, 59, 61, Section 63 Clause A and Provision under Section 63 clause C, Section 65, 66, 67, 73, 82(2) and 83. Besides this, Rights under Section 26(1d) and Section 27, Section 15(a), The Rights under Cooperative Societies Rules 8, 10, 12, 15, 27, 38, 39, 43(1), 46, 47,48, 49, 50, 51, 52, 53, 54, 55,56,57,59, 60, 61, 62, 63, 65, 67, 68, 69 and 70 and Rights under Appendix C part 1 Rule 1(b),(d),4 10 under Cooperative Societies Rules 1963.</p> <p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. Education and Training of Officers and Employees of department.</li> <li>2. Work related to Puncofed, PICT and DCUs.</li> <li>3. Regarding Amendments of Act, Rules and Bye-laws of Apex Institutions.</li> <li>4. Work regarding Elections of Apex Institutions.</li> <li>5. Work regarding Celebration of Cooperative Week.</li> </ol>

		6. To Supervise Education and Training in the Department.
14	Assistant Registrar(Audit)	<p><b>Others:-</b> The Rights under Cooperative Societies Act Section 8, 9, 10, 11, 13, 25,26(1a), 28, 42, 48, 49, 50, 51, 52, 55, 56, 57, 58, 59, 61, Section 63 Clause A and provision under Section 63 clause C, Section 65, 66, 67, 73, 82(2) and 83. Besides this, Rights under Section 26(1d) and Section 27, Section 15(a), The Rights under Cooperative Societies Rules 8, 10, 12, 15, 27, 38, 39, 43(1), 46, 47,48, 49, 50, 51, 52, 53, 54, 55, 56,57,59, 60, 61, 62, 63, 65, 67, 68, 69 and 70 and Rights under Appendix C part 1 rule 1(b),(d),4 10 under Cooperative Societies Rules 1963.</p> <p><b>Responsibilities:-</b> 1. Work as APIO Of the Department. 2. Audit of all kind of Cooperative Societies and Apex Institutions. 3. To Ensure the compliance of Special Audit reports of all kind of Cooperative Societies and Apex Institutions issued by Chief Auditor Punjab. 4. Work related to Audit fees and inspections of JRs. 5. Work related to Audit Compliance Committee meetings. 6. Work related to the Empanelment of Chartered Accountant for Audit. 7.To supervise work related to all sort of audit through education and training branch. 8. To Supervise the working of RTI Branch.</p>
15	LAR	<p><b>Others:-</b> The rights under cooperative societies act section 8, 9, 10, 11, 13, 25,26(1a), 28, 42, 48, 49, 50, 51, 52, 55, 56, 57, 58, 59, 61, section 63 clause a and provision under section 63 clause C, section 65, 66, 67, 73, 82(2) and 83 Besides this rights under section 26(1d) and section 27, section 15(a), The rights under cooperative societies rules 8, 10, 12, 15, 27, 38, 39, 43(1), 46, 47,48, 49, 50, 51, 52, 53, 54, 55,56,57,59, 60, 61, 62, 63, 65, 67, 68, 69 and 70 and rights under Appendix c part1 rule 1(b),(d),4 10 under cooperative societies rules 1963.</p> <p><b>Responsibilities:-</b> 1. To Supervise the work of women Cooperatives. 2.To implement Mai-Bhago Istri Sashaktikaran Scheme and Self Help Group. 3. To provide Training to the women members of the Self Help Group. 4 work related to Milk and milk producer cooperative societies. 5. Work related to Labour and construction societies.</p>

16	JR (Division Level)	<p><b>Financial:-</b></p> <ol style="list-style-type: none"> <li>1. Rights of Drawing and Disbursing Officer.</li> <li>2. Right to clear Medical Bills worth 50000(as DDO).</li> <li>3. Right to give permission for official expenditure worth 25,000 (as DDO).</li> <li>4. Right to give permission for official expenditure worth 50,000 (as Controlling Officer).</li> </ol> <p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. To Supervise and Control the working of Officers and employees entire division.</li> <li>2. To Ensure working of division in accordance to instructions, Act, Rules and Bye-laws passed by head office.</li> <li>3. To act as Appellant authority against the decisions passed by Deputy Registrar.</li> <li>4. To Supervise the working of Cooperative Societies in the entire division.</li> <li>5. To ensure development of Cooperative movement in the entire division.</li> <li>6. To make appropriate arrangement for the disbursement of loans.</li> <li>7. To ensure availability of Fertilizers and Insecticides in the primary cooperative agricultural societies.</li> <li>8. To ensure Audit and Inspections of Cooperative Societies within the division.</li> <li>9. To ensure Compliance of Audit and inspection notes within the division.</li> <li>10. To provide reports to head office.</li> <li>11. To ensure working of the Division in accordance to the instructions laid down by head office.</li> </ol>
17	Deputy Registrar ( District Level)	<p><b>Administrative:-</b></p> <ol style="list-style-type: none"> <li>1. To appoint Clerks and Class-4 Employees and the right to Punishment.</li> <li>2. The Right to issue the retirement orders.</li> </ol> <p><b>Financial:-</b></p> <ol style="list-style-type: none"> <li>1. Rights of Drawing and Disbursing Officer.</li> <li>2. Right to clear Medical Bills worth 50000(as DDO).</li> <li>3. Right to give permission for official expenditure worth 25,000( as DDO).</li> </ol> <p><b>Others:-</b></p> <p>All The rights under Punjab Cooperative Societies Act except rights under Section 26(1d) and Section 27, Consumer store and CCBs, are given to Deputy Registrars.</p> <p><b>Responsibilities:-</b></p> <ol style="list-style-type: none"> <li>1. To Supervise and control the working of Officers and employees entire district.</li> <li>2. To ensure working of district in accordance to instructions, Act, Rules and Bye-laws passed by head office.</li> <li>3. To act as Appellant Authority against the decisions</li> </ol>



		<p>passed by Assistant Registrar.</p> <p>4. To supervise the working of Cooperative Societies in the entire district.</p> <p>5. To ensure development of Cooperative movement in the entire district.</p> <p>6. To make appropriate arrangement for the disbursement of loans.</p> <p>7. To ensure availability of fertilizers and insecticides in the primary cooperative agricultural societies.</p> <p>8. To ensure Audit and Inspections of Cooperative Societies within the district.</p> <p>9. To ensure Compliance of Audit and inspection notes within the district.</p> <p>10. To provide reports to head office.</p> <p>11. To ensure working of the district in accordance to the instructions laid down by head office.</p>
18	Assistant Registrar (circle wise)	<p><b>Administrative:-</b></p> <p>1. The Right to appoint Class-4 Employees and the right to Punishment.</p> <p>2. The Right to issue the retirement orders.</p> <p><b>Financial:-</b></p> <p>1. Rights of Drawing and Disbursing Officer.</p> <p>2. Right to give permission for official expenditure worth 25,000 (as DDO).</p> <p><b>Others:-</b></p> <p>1. To register the Cooperative Societies.</p> <p>2. To register the Bye-Laws of Cooperative Societies.</p> <p>3. To amend the Bye-Laws of Cooperative Societies.</p> <p>4. To cancel the Registration of Societies.</p> <p>5. To conduct elections of the societies.</p> <p>6. To remove the Committee of the Society.</p> <p>7. To appoint Administrator of the societies.</p> <p>8. To inspect the society.</p> <p>9. To investigate the societies.</p> <p>10. To audit the societies.</p> <p>11. To appoint the liquidator of the society.</p> <p>12. The Rights under Cooperative Societies Act Section 8, 9, 10, 11, 13, 25,26(1a), 28, 42, 48, 49, 50, 51, 52, 55, 56, 57, 58, 59, 61, Section 63 Clause A and provision under Section 63 Clause C, Section 65, 66, 67, 73, 82(2) and 83. Besides this Rights under Section 26(1d) and Section 27, Section 15(a), The rights under Cooperative Societies Rules 8, 10, 12, 15, 27, 38, 39, 43(1), 46, 47,48, 49, 50, 51, 52, 53, 54, 55,56,57,59, 60, 61, 62, 63, 65, 67, 68, 69 and 70 and rights under Appendix C part 1 Rule 1(b),(d),4 10 under Cooperative Societies Rules 1963.</p> <p><b>Responsibilities:-</b></p> <p>1. To ensure development of Cooperative movement in</p>

		<p>the entire circle.</p> <p>2 To Supervise the working of Cooperative Societies in the entire circle.</p> <p>3.To make appropriate arrangement for the disbursement of loans.</p> <p>4.To ensure availability of Fertilizers and Insecticides in the primary cooperative agricultural societies.</p> <p>5.To ensure Audit and Inspections of Cooperative Societies within the circle.</p> <p>6. To ensure adherence to audit and inspection notes.</p> <p>7.To provide reports to head office.</p> <p>8.To ensure working of the district in accordance to the instructions laid down by Head Office.</p> <p>9.To ensure working of circle in accordance to instructions, Act, Rules and Bye-laws passed by Head Office.</p> <p>10. To supervise and control the working of officers and employees of the entire circle.</p>
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b) The changes during the year in organizational structure and staff strength be mentioned and analyzed with respect to their effect on efficiency.

- During the year 2018-19 the staff strength of the Cooperative Department was as follows:

Sr. No	Group	Sanctioned	Filled	Vacant
1	Additional Registrar	05	04	01
2	Deputy Registrars	25	16	09
3	Joint Registrars	06	03	03
4	Assistant Registrars	83	63	20
5	Inspector	835	301	534

### 3 Vision, Mission & Goals

#### a) Vision (Long-term Transformational objectives):

Promotion of member owned autonomous and democratically managed Cooperative Societies.

#### b) Mission (Achievable Tasks):

To provide conducive environment for encouraging people for voluntary formation of Cooperative Societies.

#### c) Goals (Specific, Measurable, Attainable, Relevant, Time-based (as contained in the department's 4SAP/AAP))

Objectives of the Department include providing Short Term and Long Term credit to the farmers through Punjab State Cooperative Bank and Punjab State Cooperative Agricultural Development Bank respectively and also timely supply of fertilizers and agro-chemicals to the members of Cooperative Societies. To raise the economic status of the members by way of various parameters. To

ensure empowerment of women members and also by providing health care to the members of Cooperative Societies and their families. Objectives of the Department also include improving internal efficiency, transparency and service delivery.

**I . Short-term (one-year):**

To make the staff members capable of using the latest procedures, manual of department and instructions of government.

**II Long-term (two to four year):**

To improve the quality of inspection and Computerization of the work of the Department.

**d) A summary of existing policies, future policy reforms & specific plans to achieve long-term goals:**

**Purpose**

- To provide Short Term loan to members of cooperative societies through Punjab State Cooperative Bank.
- To provide Long Term loan to members through Punjab State Cooperative Agricultural Development Bank.
- To ensure timely supply of Fertilizers and Agrochemicals to the members.
- Women Empowerment
- To take care of the health of members and their family members.

**Content**

- To ensure good financial discipline in State Cooperative Societies and Apex institutions .
- To ensure transparency and accountability in day to day work.

**Deliverables**

- IWDMS system implemented in the Department.
- Court cases monitoring through IWDMS ensured.
- New Agro Service Centres established in PACS and Existing Agro Service Centres upgraded.
- Ensured adequate supply of fertilizers to the members of the PACS, timely Fertilizer Policy drafted and timely indenting and supply of fertilizers ensured through Markfed and IFFCO.
- Raised the economic status of Members through allied activities under various parameters of Milkfed.
- Women Empowerment ensured through Mai Bhago Istri Sashaktikaran Scheme of the Department.
- Bhai Ghaniya Sehat Sewa Scheme helped to provide health cover to the members of Cooperative Societies and their families.

**e) Comparative targets/Performances of the current year and last two years. Analyze reasons for changes in annual targets and trends in performances of each Program/Project at all administrative levels i.e. District, Block, Town & Village):**

S.no	Program/project	Current year (FY 2018-19)		Previous year (2017-18)		Previous 2 <sup>nd</sup> year (2016-17)	
		Target	performance	Target	performance	Target	performance
1	Plan schemes	3992363000	3338313700	2597442000	2200057900	3080000000	2293145000
2	Non plan schemes	588710000	574100000	586351000	530663905	557481000	529991000

#### 4 Organizational SWOT Analysis

**Strength:**(steps taken by organization to leverage its strengths)

- Short-term credit is supplied to members through Punjab State Cooperative Bank (PSCB).
- Long-term Agricultural Credit through Punjab State Cooperative Agricultural Development Bank (SADB).
- Department ensures supply of Fertilizers; DAP, Urea through Markfed and IFFCO by timely assessing the demand for timely supply through Cooperative Societies and finalizing the Policy well in time in this regard and also ensuring the timely supply of Agrochemicals.
- Department raises the economic status of members through Milkfed by way of increasing their income through sale of Milk under various parameters of Milkfed.
- Updating Rules.
- Coordinating Co-operative activities with other institutions;
- Preparation of programmes and policies for the Co-operative Sector; Data collection and publication of reports on co-operatives and the Co-operative Movement;
- Assisting Co-operative societies in modernizing their activities and in attaining financial and functional autonomy

- **Weakness:** No weakness

- **Opportunity:** (Steps taken to leverage new opportunities)

The recruitment of Inspectors and Senior Assistants is under process.

- **Threats:** (Steps taken to mitigate threats to organisation)

Demonetization and Liquidity problem were the significant challenges to the Punjab State Cooperative Bank and Punjab State Cooperative Agricultural Development Bank respectively in the amount of Short Term credit and Long Term Credit advancement to the members and its recovery.

- a) **Provide a summary of the outcomes from surveys, benchmarks for data action, and other assessment metrics for schemes and programmes of the organisation. Include data pertinent to the operations of the organisation.**

Review of activities in the department during the past financial year:-

- **PUNJAB STATE COOPERATIVE BANK LIMITED CHANDIGARH**

The Punjab State Cooperative Bank {PSCB} at the Apex level was registered on 31-8-1949 at Shimla. Its head-quarter was shifted to Jalandhar in 1951 and then to Chandigarh in 1963.This Bank has been playing a pivotal role by delivering, directing and supervising the Cooperative credit not only to the farm sector, but also to the non-farm sector. This Bank has 20 affiliated Central Cooperative Banks in the State of Punjab. The membership of the Punjab State Cooperative Bank was 23 as on 31-03-2019 consisting of Central Cooperative Banks, Apex Cooperative Institutions, Other Cooperative Societies and Govt of Punjab. The important statistics of the Bank are given below: -

(Rs.in lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Membership (In units)	23	23
2	Share Capital	16377.86	16700.64
3	Owned Funds	63164.44	66064.71
4	Working Capital	814883.43	761629.26
5	Deposits	279436.32	286471.53
6	Loan advanced	883615.04	895812.64
7	Profits	3673.62	3356.71
8	Business turnover	3221723.60	2577378.88

The Punjab State Cooperative Bank Ltd. is a premier Financing Institution and is serving as a link between National Bank for Agriculture & Rural Development (NABARD) and the Central Cooperative Banks for availing of agricultural production credit at concessional rate of interest. The Bank takes care of the training needs of the employees of its affiliated Central Cooperative Banks and cooperative agricultural service societies through its training institute with all the facilities of modern education and training namely Agriculture Cooperative Staff Training Institute located at Jalandhar.

#### **CENTRAL COOPERATIVE BANKS:**

The second tier is of Cooperative Banks in Punjab which comprises of 20 Central Cooperative Banks which are having their 802 branches all over the State which are catering to the banking and credit needs of the people of the State. The Comparative Figures are given below:-

(Rs.in lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Membership {Actual}	3543	3597
2	Share Capital	60974.59	68649.85
3	Owned funds	224837.30	237829.33
4	Deposits	1383670.17	1472020.64
5	Working capital	2197475.34	2160595.55
6	Loan advanced	1247465.51	1274223.94
7	Amount of profit	-2851.70	-3578.21
8	No. of 'A' Class Banks	11	10

All the Central Cooperative Banks (CCBs) in the State are advancing Short Term, Medium Term and Long Term loans, out of which the major proportion is of Short Term Agri Crop Loans to farmers, in accordance with Scale of Finance fixed by RCS, Punjab. In addition, the CCBs are advancing direct loans to individuals, cash credit limits to traders, and Revolving Cash Credit to farmers to fulfill their socio-economic needs. The CCBs are playing a pivotal role in women empowerment through advancement to Self Help Groups.

All District Central Cooperative Banks in State have advanced Rs. 8779.01 crore during the financial year 2018-19.

- The Bank has entered into agreement with Stock Holding Corporation of India Ltd. (SHCIL) for issue of e-Stamp papers through its branches for benefit of General Public of State.

- PUNJAB STATE COOPERATIVE AGRICULTURAL DEVELOPMENT BANK LIMITED CHANDIGARH.**

Punjab State Cooperative Agricultural Development Bank Ltd. {PSCADB} was established in the year 1958 with the objective of providing long term credit to the farmers for agricultural and allied activities. Bank is providing long term credit to the farmers in the State through its 89 Primary Agricultural Development Banks (PADBs). The Bank has done commendable work in providing Loans for minor irrigation projects and purchase of Tractors, concentrated on diversifying its loan portfolio. It has also financed Non farm sector activities such as Atta Chakki, Saw Mills, Restaurants, Vans, Cattle, Poultry and many more. The Bank has introduced a number of new schemes like Rural housing, Loan for Higher Education, Loans for financing Educational Institutions, Rainwater Harvesting tanks, Poultry/Dairy Schemes, Commercial Production, Units of organic inputs, Development/ Strengthening of Agricultural Marketing Infrastructure. For empowerment of women, the Bank has set up a Women Development Cell in the Bank. The Bank has also set up farmers club in each bank for the Redressal of problems faced by farmers.

(Rs. in lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Membership (Units)	91	91
2	Share capital	7802.44	7837.44
3	Owned funds	44661.11	43517.73
4	Working capital	376321.31	352802.83
5	Loan advanced	28562.51	17486.17
6	Business turnover	303704.51	297599.90
7	Profit/Loss	828.95	120.49

**PRIMARY CO-OPERATIVE AGRICULTURAL DEVELOPMENT BANKS.**

At the close of the year 2018-2019, there were 89 Primary Cooperative Agricultural Development Banks in the State. These banks provide long term credit to the farmers both for agricultural and non-agricultural purposes. The comparative figures are given below:-

(Rs. in Lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Membership (Unit)	840989	832754
2	Share capital	16055.01	15640.79
3	Owned funds	43269.87	39568.84
4	Working capital	498324.26	501960.50
5	Loan advanced	28909.10	17743.82

- Bank had advanced loans of Rs. 177.43 Crore during financial Year 2018-19. These loans were advanced for the purposes of Dairy, Poultry, Fisheries and House construction etc. Bank has fixed deposits of Rs. 242.67 Crore as on 31.03.2019.

## MARKETING COOPERATIVES

The Punjab State Cooperative Supply and Marketing Federation Limited is known by its abbreviated name (MARKFED). Markfed was registered on 02.09.1954 with a membership of 53. As on 31.03.2019 the membership of the Federation was 3101. It has enlarged its area of operation as its products are marketed in India and other countries of the world. It is Asia's biggest cooperative venture which helps the farmers in the marketing of their produce through Primary Cooperative Marketing Societies. It has 20 Distt. Level Offices with its Head Office at Chandigarh. It serves the farmers through its affiliated PACS and Cooperative Marketing Societies and also through its branches & Agro- Service centres by supplying quality fertilizers, pesticides and insecticides to the farmers. It also works as a Government procurement agency and ensures Minimum Support Price for the farmers' produce especially for Wheat and Paddy. It is the single largest supplier of fertilizers to the farmers in the cooperative sector in the State. The scheme to supply fertilizer through it, has been modified from time to time so as to meet the requirements of the farmers to the fullest extent through Primary Cooperative Agricultural Service Societies.

The achievements of Markfed during the years under review are given here below:-

<b>(Rs.in lacs)</b>			
<b>Sr. No.</b>	<b>Particulars</b>	<b>2017-2018</b>	<b>2018-2019</b>
1	Total Share Capital	2006.07	2006.07
2	Owned funds	28074.25	28074.25
3	Working Capital	1130811.13	1396845.60
4	Value of Agri. Produce Procured	1197185.92	1355676.15
5	Business turnover	2766580.89	3202628.68

- i) **PROCUREMENT:** Procurement is one of the main activities of Markfed. Markfed procures wheat, paddy on behalf of Govt. of India/ FCI as part of Minimum Support Price (MSP) policy.
- a) **WHEAT:** The procurement of wheat during the period under review is as below:-

<b>(Figures Qty.: Lac MT)</b>		
<b>Wheat Activity</b>	<b>2017-18</b>	<b>2018-19</b>
Procurement	24.30	27.76
Movement	21.30	18.41

- b) **PADDY & RICE:** The details of paddy procured by Markfed during the period under review are as under:-

<b>Paddy Activity</b>	<b>2017-18</b>	<b>2018-19</b>
Procurement	38.99 lac MT	38.90 lac MT
Delivery of Rice to FCI (%)	92.69% (Upto March 2018)	85.28% (Upto March 2019)

- ii) **AGRI-INPUTS:** Markfed undertakes distribution of fertilizers, Agro-chemicals and seeds etc. through cooperative societies in the state of Punjab.
- a) **Fertilizers:-**Markfed has been appointed as a nodal agency for procurement & distribution of DAP fertilizers through cooperative societies for the last few years

The Sale of Fertilizer for the period under review is as under:-

(Figures Qty.: LAC MT)

<b>FERTILISER -distribution</b>	<b>2017-18</b>	<b>2018-19</b>
Urea	7.44	8.50
DAP	1.65	2.50
Others	0.01	0.02
<b>Total of all Fertilizers</b>	<b>9.10</b>	<b>11.02</b>

3) **Manufacturing of edible products & non-edible products:**

Markfed has 4 Agro based processing units for manufacturing **SOHNA** brand Vanaspati, Refined Oils, Processed & Canned foods and Markfed Cattle feed.

4) **EDIBLE PRODUCTS:**

a) **Markfed Vanaspati and Allied Industries (MVAI), KHANNA:** MVAI, Khanna produces range of Vanaspati & Edible refined oils including Cotton Seed, Sunflower, Mustard, Groundnut and Soyabean Oils. The unit also manufactures Kachi Ghani & Pakki Ghani Mustard Oils. For better logistics/economics, the plant also outsources Vanaspati, Atta & Salt.

The details of Production/sale of Vanaspati and oils for the period under review are as below:

<b>Khanna Plant</b>	<b>2017-18</b>	<b>2018-19</b>
Vanaspati & Oil -Production (in KL)	20496	18546
Vanaspati & Oil -Sale (in KL)	20278	18619

b) **MARKFED CANNERIES, JALANDHAR:-** The Cannery is producing Ready To Eat canned food products like Sarson ka Saag, Daal, Mutter Paneer, Honey, Chatpata Chana, Karhi- Pakora, Palak Paneer, Black Chana, Rajmah, Aloo Methi, Aloo Palak etc. Besides this, the bottled products i.e. Tomato Ketchup, Tomato Puree, Mixed Fruit Jam, Amla Murrabba, Synthetic Vinegar, Honey & Fruit Drinks are also produced. This is mainly an export-oriented unit and about 70% of ethnic Punjabi/ North Indian food is exported to countries like America, Europe, Middle East, Australia etc. The production of spinach (Palak) puree has been initiated in Markfed Canneries, Jalandhar during the period under review.

The details of Production/sale of Vanaspati and oils for the period under review are as below:

<b>Canneries Jalandhar</b>	<b>2017-18</b>	<b>2018-19</b>
Production (MT)	1022.10	892.59
Sale (including Export) (Rs. in lac)	1389.62	1559.76
Export (Rs. in lac)	778.69	1072.06
Profit (Rs. in lac)	-337.18*	-125.51*

\*(The net contribution of Markfed Canneries is positive. Since plant was set up in 2015, there is heavy cost of plant depreciation.)



5) **NON-EDIBLE PRODUCTS:**

a) **Kapurthala Cattle Feed Plant:**

The details of Sale Turnover and Profit of Cattle Feed Plant, Kapurthala for the period under review are as below:

<b>Cattle feed (Kapurthala Plant)</b>	<b>2017-18</b>	<b>2018-19</b>
Sale Turnover (Rs. Crore)	66.18	68.02
Profit (Rs. Crore)	10.14	6.81

b) **Gidderbaha Cattle Feed Plant:**

The details of Sale Turnover and Profit of Cattle Feed Plant, Gidderbaha for the period under review are as below:

<b>Cattle feed (Gidderbaha Plant)</b>	<b>2017-18</b>	<b>2018-19</b>
Sale Turnover (Rs. Crore)	38.89	34.62
Profit (Rs. Crore)	3.02	2.29

c) **Mohali Plant:**

The details of Sale Turnover and Profit of Agro-Chemical Plant, Mohali for the period under review are as below:

<b>Agro-chemicals</b>	<b>2017-18</b>	<b>2018-19</b>
Sale (Rs. Crore)	37.22	65.30
Profit (Rs. Crore)	3.05	3.80

Markfed has introduced new molecules i.e. Ferterra, Coragen, Algrip & Affinity through Co-marketing. Markfed Agro-chemical Plant, Mohali has set up a helpline for redressal of complaints.

• **PRIMARY CO-OPERATIVE MARKETING SOCIETIES**

- At the end of both the years 2017-18 & 2018-2019, there were 3101 Primary Cooperative Marketing Societies (PACSS) as member societies of Markfed out of total 3515 PACSS in State.
- At the end of 2018-2019, there were 82 Cooperative Marketing Societies in the State, out of which 76 Societies were functioning and 6 societies were under winding up.
- 76 Cooperative Marketing Societies (CMSs) are working with Markfed in the State. These Societies procure wheat & paddy during procurement season, sell Edible and non-edible products of Markfed, distribute Fertilizer & agro-chemicals and other inputs like seeds etc.
- The survival of these CMSs largely depend upon the godown rent and commission earned from the sale of Markfed products (i.e. of Cattlefeed, Edible Oils, Agro-Chemicals). Besides, margins on Fertilizer are also an income for these Societies, which is in addition to the commission paid to CMSs on purchase of Wheat & Paddy during procurement seasons.

- The commission of 7% is paid to PACS on sale of Markfed Cattlefeed, Rs.2 (two) per qtl. on purchase of wheat and Rs.1.50 per qtl. on purchase of Paddy.
- The godown rent paid by Markfed to CMSs for storing wheat, Markfed Edible and non-edible products, agro-chemicals, stock articles etc. is Rs.1 per quintal per month for covered godowns and Rs.0.55 per quintal per month for open plinths.
- The total commission paid to these CMSs for 2017-18 and 2018-19 are as under:

		(Rs. In Crore)	
Sr. No.	Particulars (Commission paid to CMSs)	2017-18	2018-2019
1	On purchase of Wheat	3.81	4.00
2	On purchase of Paddy	4.54	4.29

- MARKFED being Apex Cooperative Federation is involved in the procurement of food grains, distribution of agricultural inputs like seeds, fertilizers, insecticides and processing & marketing of edible and non-edible products.
- Markfed is operating in the State of Punjab through a net work of 20 district offices, 110 branch offices, 6 manufacturing units and membership of 3100 Societies including Cooperative Marketing Societies (CMSs) and Primary Agricultural Cooperative Societies (PACs).
- In order to expand our network for sale of products, 66 booths have been constructed for sale of edible products of Markfed, out of which sale on 53 booths have been started. Another 13 booths will be started shortly.
- **MARKFED BAZAARS:** with a view to expand the market base, Markfed has started sale of other than SOHNA products (i.e. grocery items) at Sector 16 and Sector 22 Markfed Bazaars Chandigarh, Amritsar as a pilot project on the pattern of modern retail.
- **E-COMMERCE SALES:**  
Markfed is selling SOHNA products through Mobile App in Chandigarh Tricity as well as through Big basket in Tricity, Ludhiana and Delhi NCR.
- **Export Achievements:** During 2018-19 Markfed exported 77 containers for a value of Rs.1237 lac of its edible products.
- In order to boost exports to USA, Markfed have procured orders of Atta from USA and 2 containers of Atta have already been dispatched during the month of September,19 and another order of one container of Atta has been procured from Dubai besides order of Sarson-ka-Saag, other ready-to-eat products, Pickles, Mustard Oil, etc.
- During the current financial year Markfed has exported total 45 containers of its edible products and order for 14 containers is pending for dispatch.

- The work for setting up a new cattle feed plant with production capacity of 150 TPD expandable up to 300 TPD has been started at an estimated cost of Rs.13.00 Crore and work has been executed for an amount of Rs.5.44 Crore. The completion of work is under progress.

**Future initiatives:**

- Introduction of SOHNA Packaged Drinking Water and SOHNA Besan.
- For optimum utilization of Markfed owned properties, a bid has been invited and appointed Transaction Advisor.
- Tender has been invited to approach consultant for Markfed Vanaspati Allied Industries Khanna plant to advise Markfed for critical renovations required at plant level.

**MILK COOPERATIVES**

The Punjab State Cooperative Milk Producers' Federation Limited (Milkfed) came into existence in the year 1973 to improve dairy farming in the state of Punjab. The primary aim was to provide a lucrative milk market to the state milk producers by value addition and marketing of produce. Another of its objective was to provide technical inputs for the enhancement of milk production.

Though the federation was registered quite earlier, it came into its real form in the year 1983 when the milk plants of the former Punjab Dairy Development Corporation Limited were granted to the Cooperative Sector under Operation Flood. The move was carried out in the state to provide better deal to the farmers and better products to the customers.

Milkfed is set-up as a three- tier system with Federation as the apex body at the State Level, Milk Unions at the District Level and Cooperative Societies at the village level. The organization has continuously advanced towards its coveted objectives well defined in its bylaws.

**Village Cooperative Society**

A Milk Producers Dairy Cooperative Society (MPCS) is formed by milk producers. Any producer residing in the operational area of the MPCS can become a DCS member by buying a share and committing to sell milk only to the society. Each MPCS has a milk collection centre where members pour milk every day. Each member's milk is tested for quality with payments based on the percentage of Fat and SNF. At the end of each year, a portion of the DCS profits is used to pay each member a patronage bonus based on the quantity of milk poured.

**District Milk Union**

A District Cooperative Milk Producers' Union is owned by dairy cooperative societies. The Union buys all the societies' milk, then processes and markets fluid milk and products. Most Unions also provide a range of inputs and services to the MPCS and their members: feed, veterinary care, artificial insemination to sustain the growth of milk production and the cooperatives' business. Union staff train and provide consulting /extension services to support DCS leaders and staff.

## Milk Federation

The District Cooperative Milk Producers' Unions in a state form a State Federation, which is responsible for marketing the fluid milk and milk products of member unions. The federation also manufactures feed and extends support to the milk unions for other activities. Milkfed has a strong network of 5603 Milk Producers Cooperative Societies having around 3.2 lakh producer members in Punjab which are being serviced through 11 District Unions, 10 milk processing plants, 2 cattle feed processing units, one semen station and one seed (fodder) processing unit. Milkfed has a processing capacity of 26 lakh litres of milk per day and is marketing its products in 11 states of India spanning from J&K to Assam and also exporting its ambient milk products in various countries like Middle East, parts of Asia, and Oceania.

### Objectives of Milkfed

- To ensure quality milk procurement at remunerative price coupled with improved animal productivity for reducing cost of milk production for sustainable growth of the milk producers
- To ensure Quality Assurance in procurement, processing & marketing and enhancing efficiency in the entire value chain
- To improve fiscal management by optimizing the returns on capital
- To embrace innovation in the entire value chain for consumer delight
- To provide quality extension services at the door steps of milk producers
- To ensure acquisition, development and retention of competent manpower
- To ensure continual modernization in the entire value chain through effective leveraging of technology
- To ensure brand equity

### I. Physical & Financial Performance of Milkfed

**Table - A : Annual Achievement of Milkfed & its affiliated 11 nos. of Milk Unions.**

Sr. No.	Particulars	(Rs. in lacs)	
		2017-2018	2018-2019
1	Functional Dairy Cooperative Society (Nos – Cumulative)	6286	5603
2	Milk Producer Members (Nos. In Lakh)	3.47	3.20
3	Milk Procurement Avg. ( LKGPD )	17.80	16.40
4	Peak Milk Procurement Avg. ( LKGPD )	25.67	22.61
5	Liquid Milk Marketing ( LLPD )	9.94	10.05
6	Turnover ( Rs. in Crores )	3417	3902
7	Chilling Capacities (MCCs + BMCs) – (LLPD)	22.63	26.00
8	BMC Installed ( Nos - Cumulative )	769	939

9	Milk Processing Capacity ( LLPD - Cumulative )	20.00	26.00
10	Drying Capacity (MTPD)	75	75
11	Cattle Feed Plant Capacity (MTPD)	500	500

\*Data represented is Inclusive of all Milk Unions

## II. Milk Procurement

- Milk Procurement during the year 2018-19 was 16.40 LKGPD as compared to 17.80 LKGPD during the previous year, thereby registering a decline by about 8%.
- The Prices of Conserved Commodities i.e SMP & WMP in the International Market crashed during 2018-19 which had an adverse impact on the domestic market. This in turn resulted in piling up of inventories in the dairies and the cooperatives across the country had to resort to decreasing the Producers' Price to offset the recurring losses being incurred for procurement of milk and also keeping in mind the need to maintain a sound financial health of the dairies in future.
- With the objective of improving the health and productivity of cattle, Milkfed has launched a number of new variants of cattle feed which are not being provided by other competitors such as summer feed, pregnancy feed, mastitis prevention feed, calf starter, calf growth etc.

## III. Turnover

During the year 2018-2019 the overall business turnover of Milkfed inclusive of Milk Unions stood at Rs. 3902 Crores as against Rs. 3417 Crores in 2017-2018 thus registering an increase of 14%.

## IV. Financial Performance of Milkfed

( Rs. in Lakhs )

Sr. No.	Particulars	2017-18	2018-19
1	Share Capital	3,072.42	3,072.42
2	Net Worth	18,702.33	19,280.61
3	Working Capital	8,043.99	10,547.79
4	Total Turnover	51,210.21	82,375.44
5	Net Profit	718.14	726.34
6	Wage Turnover Ratio	6.29	4.21
7	Short Term Borrowings	15,061.61	14,654.78

## V. Financial Performance of Milk Unions ( Rs. in Lakhs )

Sr. No.	Particulars	2017-18	2018-19
1	Share Capital	2,234.50	2,294.08
2	Total Turnover	2,91,406.31	3,07,773.31
3	Net Profit (Before Tax)	809.79	1406.57
4	Wage Turnover Ratio	5.5	5.34
5	Short Term Bank Borrowings	49026.67	36574.06
6	Long Term Borrowings	3,530.99	8,827.51

## **VI. Processing Infrastructure**

Milkfed has initiated the process of upgradation, modernization and expansion of its existing milk processing plants with the objective of catering to the ever changing need of the consumers.

- Milk Handling Capacity at the end of March 2019 increased to 26 LLPD from erstwhile 20 LLPD. Under this upgradation and modernization plan, a new fermented dairy has been established at Mohali, an automated milk processing plant has been setup at Amritsar, the automation and expansion of Ludhiana milk processing plant is underway. The powder processing unit at Jalandhar has been upgraded, and a fermented dairy is being set up at Jalandhar.
- On 17th Nov. 2018, the Hon'ble Chief Minister of Punjab , Capt Amrinder Singh inaugurated a new Automatic Unit for Processing & Packaging of Fermented Products (Dahi & Lassi) with a capacity of 2.5 LLPD at Mohali Dairy. As a result the handling capacity of Mohali Dairy has increased from 5 LLPD to 7.5 LLPD.
- In Jalandhar Dairy, foundation stone of new automatic unit for processing & packaging of fermented Products (Dahi & Lassi) of Capacity 1.5 LLPD was laid by Sh. S.S. Randhawa, Hon'ble Cooperation & Jail Minister, Punjab on 26.02.2019.
- Foundation stone of New Building, Automatic Milk Reception, Processing & Packaging of Fresh Milk and Fermented Products of Capacity from 4 LLPD to 6 LLPD was laid by Sh.S.S. Randhawa, Hon'ble Cooperation & Jail Minister, Punjab at Ludhiana Dairy, on 03.03.2019.
- The work of Verka Mega Dairy Project of capacity 11 lac litres at Bassi Pathana, which will be completed in three phases for processing and packaging of UHT milk has started. Foundation stone for the project was laid on 17<sup>th</sup> Nov.2018 by Honorable Chief Minister of Punjab. In the first phase, the outlay of the project is Rs.138 crores with a capacity of 2 LLPD. Civil work has begun at the site.
- For maintaining cold chain & preserving quality of milk after collection from the Societies for arresting bacterial growth, during the year 2018-19 around 199 bulk milk coolers were setup

## **VII. Quality**

Keeping in line with the FASSAI and industry guidelines, Milkfed has geared up with the objective of maintaining strict quality norms across its dairy value chain.

- Adulteration testing kits have been provided at all the 5892 MPCs for having stringent checking.
- In addition to above kits, about 60,000 adulteration paper strips have been also used for testing of milk at society level.
- **133** Milk-o-screens (raw milk analyzers) have been installed for instant checking of the incoming milk.
- While implementing the above measures at the plants at all societies/plants, about 600 comprehensive adulteration/dilution tests are being conducted daily to ensure that that each and every drop of incoming milk is quality milk.

### **VIII. Marketing**

In the hyper competitive world of fast-moving consumer goods — a low-margin, distribution and marketing-focused universe where customer loyalties tend to be fickle — Milkfed has managed to retain its market leadership in Punjab, Himachal, J&K over decades, fending off rivals and meeting the challenge of rapidly changing tastes and shifting market structures.

- The market share of pouch milk of Milkfed in Punjab is 71 % followed by Amul with 12 %, Super with 5 %, Vita at 4 % and Mother Dairy with 2 %.
- During 2018-19, Milkfed got its milk products on boarded with e-commerce portals viz; Big Basket, Udaan.
- Milkfed also entered into an agreement with Marked & Punjab Agro Juices Ltd. For the sale of each other's products through respective distribution network.
- During 2018-19, Milkfed launched Dairy Whitener to cater the milk needs of low income strata of the society.

### **IX. Systems**

In the wake of the advent of private sector dairies and other state milk co-operatives venturing into the operational area of Milkfed for milk procurement and marketing of milk and milk products, the farmers as well as the consumers have gradually started exploring other alternative avenues. Milkfed has over the years invested substantially on physical infrastructure of the milk supply chain, but the investment in the information infrastructure has been very limited & sporadic in nature, with investments mainly in small standalone software applications, desktop computers in offices and electronic devices at the sourcing points.

#### **(a) Digital Communication with citizens using email, sms and social media channels**

- Milkfed has been using email services through **NIC** with the **domain verka.coop**. Email accounts have been provided to all the employees in the cadre of clerks and above for official and inter departmental use.
- Milkfed has a dedicated website [www.verka.coop](http://www.verka.coop) , **facebook page “verka”** as well as a **twitter handle @verka\_coop** and an **instagram account verka\_coop**.

## **(b) Digital Data Systems**

- In order to effectively monitor the performance of the societies in term of quantity and quality of milk being procured from the farmers affiliated to Milkfed, a web based **Online Milk Procurement System ( Milknet)** for capturing real time data pertaining to Milk Procurement at the Village level has been implemented. In the first phase, about 2100 dairy cooperative societies have been brought under the ambit of this system. For capturing data online, the societies have been provided with dongles with 4g data connectivity and Software Integration with Milk Analyser, USV & Electronic Weighing Scale has been done.  
Milkfed intends to introduce push notification also in near future whereby the producers will instantly get to know about the Qty of Milk Poured by them along with Quality and the Price on their mobile sets. An Android based Mobile Application has also been developed for accessing the dash boards.
- **A Web Based Sales & Distribution Application** has been introduced for proper digitization, tracking, managing & improving entire Sales & Distribution of ambient products from the Factory, Depot, Distributor and upto the retailer level. A mobile based application has been put in place in the sales depots in Punjab whereby the Pilot Sales Persons are able to capture the indent of the products from the retailers which gets aggregated at the distributor's level. It also enables tracking of the movement of the sales person at the field level.
- **A Point of Sale Application** is being implemented in a phased manner at all company owned and company operated Milk Bars of Verka to provide consumer a transparent and delightful shopping experience. **Cashless payment transactions are being done at the milk bars through Ewallet viz; Paytm, Mobikwik and Debit & Credit Cards.**
- Milkfed has launched a user friendly web and mobile based **human resource application** to make the human resource operations more transparent, smooth, effective, and convenient for its officers initially.

## **(c) Digital Records Knowledge Management**

- In order to increase the knowledge base of not only its employees but also of the consumers of Verka milk and milk products , information related to various activities pertaining to dairying and allied activities being taken up by Milkfed is shared in Verka's website. Further, various policy related, official orders are being circulated in PDF formats to all the concerned employees on a regular basis through email.

## **X. Awards**

- Verka Mohali Dairy received "NDDB – Dairy Innovation Award" in June'18 for work done in Feed & Fodder Management during 2017-18.

## **• SUGAR COOPERATIVES**

Sugar Cooperatives were set up to ensure remunerative price of sugarcane to the sugarcane growers. The Punjab State Federation of Cooperative Sugar Mills Ltd, (Sugarfed Punjab) is an Apex Cooperative Institution established in 1966 under the Punjab State Cooperative Societies Act 1961 as an advisory body to facilitate and coordinate the working of Cooperative Sugar Mills in the State of Punjab. Sugarfed Bye-Laws had been framed in the year 1966 and subsequently amended from time to time which lay down objects of the federation, share Capital Funds, Membership, Liabilities, Cessation from Membership, Maximum Credit Limit, Transfer of Shares, Generals Body, Board of Directors, Disqualification for the Members of the Board, Powers and Functions of the Board, Powers and Duties of Chairman and Managing Director, Allocation of Profits, Audit and Inspection etc.

The membership of the Federation as on 31.3.2019 was 16, consisting of 15 Cooperative Sugar Mills and 01 State Government. Out of 15 Cooperative



Sugar Mills , nine at Ajnala, Batala, Budhewal, Bhogpur, Fazilka, Gurdaspur, Morinda, Nakodar & Nawanshahr are operational and three at Patiala, Zira & Tarntaran are closed and are presently under Liquidation since 3.11.2005, 7.4.2005 & 10.3.2006 respectively. The land of other three Cooperative Sugar Mills under Liquidation at Jagraon, Budhlada & Faridkot has already been transferred to PUDA under OUVGL Scheme, while the machinery of Jagraon & Budhala was disposed off and that of Faridkot shifted to Bhogpur.

**The details of membership and comparative figures of SUGARFED, Punjab, are as under: -**

(Amount: Rs. in lacs)

Sr.No.		2017-18	2018-19
1	Membership (Units)		
	Govt.	1	1
	Sugarmills	15	15
	Total	16	16
2	Share Capital		
	Govt.	20.00	20.00
	Sugarmills	475.64	475.64
	Total	495.64	495.64
3	Own Funds	1227.73	1227.73
4	Working Capital	339.94	351.12
5	Business Turnover	337.36	322.31

**The comparative figures of nine operational Coop. Sugar Mills are as under: -**

(Amount: Rs. in lacs)

Sr.No.		2017-18	2018-19
1	Membership		
i.	Government	8	8
ii.	Individual (Growers)	163177	163326
iii.	Societies	5096	5096
iv.	Sugarfed	1	1
	Total	168282	168431
2.	Share Capital		
i.	Govt.	18330.41	18330.41
ii.	Individual (Growers)	2683.48	2695.91
iii.	Societies	136.86	136.86
iv.	Sugarfed	132.00	132.00
v.	Share Deduction Money	847.05	845.93
	Total	22129.80	22141.11
3	Owned funds	32742.22	32756.80
4	Working capital	-1843.18	-11120.00
5	Cane crushed (in Lac quintals)	223.53	219.98
6	Sugar Produced (in Lac quintals)	21.19	21.87

**Operational performance of Coop. Sugar Mills for the year 2018-19:**

nine functional Cooperative Sugar Mills crushed 219.98 lac quintals cane during 2018-19 as compared to 223.53 lac quintals during 2017-18, the detail of which is as under: -

Sr. No	Year	Cane Crushed (Lac Qtls)	Sugar Recovery (%) (Average)	Sugar Produced (Lac Qtls)	Area under cane cultivation of CSMs (Hectares)
1	2018-19	219.98	9.84	21.87	59840

**Incentive to the Farmers of the State:**

The Coop. Sugar Mills pay the State Advised Price of Sugarcane to the cane growers of the State which is more than Fair Remunerative Price fixed by Central Government. State Govt. has fixed cane price of Rs. 310/- per quintal

for 2018-19 against Rs. 275.00 per quintal fixed by Central Govt. as Fair & Remunerative Price. The State Government provides loan to Coop. Sugar Mills every year to clear cane arrears. In view of payment to the farmers on State Advise Price (SAP) basis for sugarcane instead of Fair Remunerative Price (FRP) by the Cooperative Sugar Mills, an excess price of Rs. 1624.13 Crore had been paid from the years 2001-02 to 2019-20. The Coop. Sugar Mills are being provided assistance by the Govt. of Punjab in the shape of loan instead of Grant-in-Aid, due to which an amount of Rs. 2201.83 Crore (Loan Rs. 1490.99 Crore and interest thereon amounting to Rs. 710.84 Crore), is outstanding towards liability of Coop. Sugar Mills. In view of the above, the Coop. Sugar Mills suffered continuous losses and their net-worth has become negative and Financial Institution are reluctant to do business with sugar Mills. Therefore, Mills could not undertake the work of modernization/ up-gradation and downstream projects. A memorandum has already been sent to Govt. of Punjab for conversion of Govt. loan into Share Capital / Write-off / reimbursement.

**Modernization / Expansion (Planned / Executed):**

Plan is being executed by SUGARFED, Punjab to increase the capacity of the oldest Cooperative Sugar Mills at Bhogpur installed in 1956-57 from 1016 TCD to 3000 TCD along with Co-generation capacity of 15 MW. By enhancing the capacity of Bhogpur CSM, the mills would be able to crush more than 40 lakh quintal of cane available in the Bhogpur area, having high sugar recovery which will help the mills to have financial stability and will reduce losses.

**Achievements:**

- During the year 2018-19, the performance of Cooperative Sugar Mills remained much better than the last year 2017-18. Cooperative sugar Mills crushed 2.19 crore quintals of cane with a recovery of sugar at 9.94 % as compared to 9.48% last year. The sugar recovery was achieved 11% and 10.80% by Bhogpur and Morinda CSM respectively.
- Recovery of sugar at 0.46% was higher than last year & Mills produced approximately 1,01,200 lakh quintals of extra sugar.
- The average deduction of the Binding Material was increased by 0.44 per cent as compared to the previous year, meaning thereby the mills earned additional revenue to the tune of Rs 2.86 crore.
- Out of these 9 Coop. Sugar Mills, two sugar mills at Budhewal and Nawanshahr are winning awards for the last nine consecutive years, which is known as “National Efficiency Award”. Cane-growers are provided shelter in “Kisan Ghar” built inside the complex of sugar mills when they come to the sugar mills with their Sugarcane produce.
- Machinery of closed Faridkot CSM was transferred to Bhogpur CSM for purpose of expansion to increase the crushing capacity of the existing sugar plant from 1016 TCD to 3000 TCD and Cogeneration Project of 15 MW will be installed. With the installation of this project, long pending demand of farmers would be met and more avenues of employment would be available.
- There is proposal to set-up Petrol Pumps on the vacant land of all Cooperative Sugar Mills in association with Indian Oil Corporation Ltd. All the investment for this project would be made by Indian Oil Corporation Ltd.
- A proposal for Modernization of Ajnala Coop. Sugar Mill and setting up of Bio-CNG Project, Co-generation Project, Ethanol Project on P.P.P (Public-Private-Partnership) mode on BOT (Build, operate, Transfer) is under process. All the investments would be made by private parties.
-

- **LABOUR & CONSTRUCTION COOPERATIVES**

Labour & Construction Cooperatives were organised to save the labourers from the exploitation of the contractors. Labour & Construction Cooperatives have three tier structure. There is Punjab State Cooperative Labour & Construction Federation at Apex level, District Cooperative Labour & Construction Unions at Central level and Primary Cooperative Labour & Construction Societies at primary level. The State and District level co-operative L/C societies help the Primary Cooperative Labour & Construction Societies in their day-to-day working by providing them technical know-how and assisting them to get work from work awarding agencies in respect of skilled and unskilled work as well as sorting out various disputes/problems with the concerned departments.

**THE PUNJAB STATE COOPERATIVE LABOUR & CONSTRUCTION FEDERATION LTD.**

The Punjab State Cooperative Labour & Construction Federation Ltd. was registered on 17.7.1956 with 6 members. The membership of the Federation was 18 as on 31.3.2019.

The overall position of the Federation is as under: (Rs. in lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Share capital	30.90	30.90
2	Owned funds	473.64	655.16
3	Working capital	395.25	390.36
4	Business Turnover	1701.70	1643.75
5	Commission earned during the year	124.19	108.23
6	Profit	+110.75	+75.82

**LABOUR AND CONSTRUCTION UNIONS.**

There were 18 District Cooperative Labour & Construction Unions as on 31.3.2019. The position of these unions is as under:

(Rs. in lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Membership (Actual)	1723	1956
2	Share capital	24.09	34.11
3	Owned funds	1917.15	2986.65
4	Working capital	4196.83	7762.24
5	Business turnover	5010.84	6844.23
6	Commission earned during the year	246.35	221.24

Out of these 18 Labour & Constructions Unions, 13 were in profit to the tune of Rs. 130.96 lacs.

**PRIMARY COOPERATIVE LABOUR AND CONSTRUCTION SOCIETIES**

There were 2338 Primary Cooperative Labour & Construction Societies as on 31.3.2019 out of which 2242 were functioning. The comparative position of these co-operative societies is given as under:

(Rs.in lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Membership (Actual)	110404	115067
2	Share capital	397.39	433.89
3	Owned funds	2250.89	2692.20
4	Working capital	4845.33	5120.88

## • HOUSE BUILDING COOPERATIVES

The Punjab State Federation of Cooperative House Building Societies Limited (Housefed) is an apex Housing Federation established in 17.11.1970 under the provision of Cooperative Societies Act 1961 for providing finance to the primary cooperative house building societies to solve the housing problems of their members. House Building Cooperatives are helping construction of houses in urban as well as rural areas in the State of Punjab. The detail of primary societies membership alongwith share capital is as under:-

### Membership

Urban Societies	Rural Societies	State Govt.	Total
213	132	1	346

### Share Capital

Urban & Rural Societies	Govt. Share	Total Share Capital
29.48 Crore	9.03 Crore	38.51

## FUNCTIONS OF HOUSEFED

i)	To advance housing loans to the Primary Urban & Rural Cooperative House Building Societies in the State of Punjab.
ii)	To develop Cooperative Housing Colonies and provide built up houses/flats. Housefed constructed various Projects in the State of Punjab i.e Amritsar, Jalandhar, Ludhiana, Kapurthala, Bathinda, Mohali and Banur.
iii)	To undertake construction work of other Cooperative Institutions on deposit work basis. Housefed constructed WEAVCO office and Sehkarita Bhawan Hoshiarpur on deposit work basis.
iv)	To provide loan for purchase of built up house/flat.

## PERFORMANCE OF HOUSEFED

The performance of the federation for the year ending 2017-18 and 2018-19 is as under:-

(Rs. in lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Membership	345	346
2	Share capital	3902.64	3851.82
3	Owned funds	22576.47	20554.17
4	Working capital	35750.22	23248.09
5	Loans Advanced	Nil	Nil
6	Loans Recovered	1819.81	2048.05

7	Profit	8538.76	578.94
8	Business turnover	70162.84	46789.39

There were 654 Primary Cooperative House Building Societies as on 31.3.2019. The working position of these cooperative societies is as under :-  
(Rs. in lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Membership	158577	161831
2	Share capital	2871.86	2461.07
3	Owned funds	3686.65	4055.68
4	Working capital	36772.34	38539.47
5	Loans Advanced	642.50	740.98

## • WOMEN COOPERATIVES

Women Cooperative Societies are also playing a very significant role in the Cooperative fold to promote and develop economic and social position of women. A women cooperative society-namely Latala Women Coop. Milk Supply Society was declared as the best in Asia for collection of milk. The overall position of Women Coop. Societies is as under:-

(Rs. in lacs)

Sr. No.	Particulars	2017-2018	2018-2019
1	Total No. of Coop. Societies	915	762
2	Membership	58762	63382
3	Share capital	233.01	217.58
4	Owned funds	379.51	278.33
5	Business turnover	4058.56	2619.59
6	Working capital	1246.46	672.59

## EDUCATION, TRAINING & PUBLICITY COOPERATIVES.

The Punjab State Cooperative Development Federation Ltd. (PUNCOFED) previously known as Punjab Cooperative Union Ltd., was registered on 30.4.1952 with its head-quarters at Jalandhar which was later on shifted to Chandigarh in April, 1965 with a membership of 33. The membership of this Institution at present is 29 which consists of Apex Cooperative Societies, District Cooperative Unions and the State Government. It is a coordinating Apex Co-operative Institution to promote and develop the Cooperative Movement in the State. The main object of this institution is to promote and develop the Cooperative Movement in the State by imparting Cooperative Education and Training to Members, Prospective Members, Managing Committee Members, Salesmen, Secretaries/Managers of Primary Cooperatives and to guide and assist the people in their effort to build up and expand the Cooperative Sector and to serve as an exponent of cooperative opinion.

### EDUCATION & TRAINING:

Puncofed organize education & Training programmes. Education Programmes are run under the supervision of Cooperative Education officers.

Awareness Camps 2018-19	Camps	Members
CASS	144	5255
Milk	6	2291

Women	5	240
Members	186	28672
School lecture	72	3603

Puncofed is also holding State Level Awareness Camps for elected representatives of Central Coop. Banks, Milk Plants, Agriculture Development Banks, Distt. Cooperative Unions and B.O.D. of Multipurpose Societies.

### **OFFSET PRINTING PRESS**

Puncofed has installed its own Offset Printing Press to cater to the Printing needs of Cooperative Sector. The business for the year 2018-19 is 52.58 lakhs.

### **MAGAZINE "PUNJAB COOPERATION"**

Puncofed publishes a fortnightly Magazine "Punjab Cooperation" which carries articles on important aspects of Cooperative Movement. Departmental Circulars, Success Stories of Cooperatives, Court Decisions, interviews of eminent Co-operators Balance Sheets etc. The Matter of the Magazine is now catering to the needs of all levels of Co-operators. Special pages have been earmarked for departmental news and activities, concern of community, news review, news clippings, social and literary activities and legal review. Efforts have been made to make all the pages of the magazine coloured. The Business made by the Magazine during the year 2018-19 is 92930/-.

### **NEW ACTIVITIES**

Puncofed has made its own website. Puncofed has also provided SMS service for the members of CASS. The secretary and 5 members of the society are sent SMS about the arrival of fertilizer in their society and also about the quality and quantity of the fertilizers. Its achievements during the year 2018-9 in comparison with the last year are as under:-

(Rs.in lacs)

<b>Sr. No.</b>	<b>Particulars</b>	<b>2017-2018</b>	<b>2018-2019</b>
1	Share Capital	25.49	25.49
2	Working capital	1009.33	1040.60
3	Business turnover	94.98	54.86
4	Profit/Loss	-98.6	-119.50

The work relating to cooperative education and also about publicity and propaganda of cooperatives at the district level is taken up by the District cooperative unions. During the year, there were 17 District Cooperative Unions in the State. The members of these unions were 5536 as on 31.3.2019.

- **THE PUNJAB INSTITUTE OF COOPERATIVE TRAINING LTD. CHANDIGARH (PICT).**

The Punjab State Cooperative Bank Ltd., Chandigarh established the Punjab State Cooperative Bankers Training Institute in 1969 for providing training to its officers/employees and that of the Central Cooperative Banks in the State. Later on the Punjab State Cooperative Agricultural Development Bank and Markfed, Punjab became its members. This Institute was given the name of "The Punjab Institute of Cooperative Training". Time to time other institutions became its members and this Institute was registered in 1999 under Punjab Cooperative Societies Act, 1961.

## TRAINING PROGRAMMES

Every year in the month of November, training needs of the Officers/Officials of Cooperative Apex Institutions are asked for the coming year. After receiving their training needs, the programmes are chalked out after discussing with the concerned officers of respective institutions and there after the course calendar is placed before the Governing Board of the Institution for consideration and approval. Detail of training programmes and trainees for the last three years is as under:-

Year	No. of Training Programme conducted.	No. of Trainees Trained
2016-17	134	3212
2017-18	143	3619
2018-19	121	2523

### • MULTI PURPOSE COOPERATIVE AGRICULTURAL SERVICE SOCIETIES

Multi Purpose Cooperative Agricultural Service Societies deliver credit to their individual members. These cooperative societies continue to play a vital role in meeting the credit requirements of the farmers and also in increasing the agricultural production. By the end of the year under report there were 3961 Multi Purpose Cooperative Agricultural Services Societies in the State, out of which 3613 Societies were actually functioning. These cooperative societies made progress during the year in major aspects i.e. share capital, working capital, deposits, loan advanced, business turnover, value of consumer goods supplied etc. The detail is given as below:

(Rs.in lacs)

Sr. No.	Particulars	2017-18	2018-19
1	Membership (Actual)	2557267	2598562
2	Share Capital	5226627	4995581
3	Owned funds	178020.2	319544.71
4	Working Capital	2443075.15	1528648.89
5	Deposits	216919.66	198609.40
6	Loans advanced	1100285.24	1026016.76
7	Business turnover	7346370.29	10989831.38

- Out of the total advancement of Rs. 1026016.76 lacs, an amount of Rs. 15302.71 lacs was advanced to the weaker sections and Rs.20306.32 lacs to the members belonging to Scheduled Castes. A total no. of 11558 various implements have been distributed to Primary Agriculture Cooperative Societies (PACS) in the State.

### • OTHER KIND OF COOPERATIVE SOCIETIES:

Besides the above mentioned Cooperative Societies, there were other kind of Cooperative Societies in the cooperative field. Below mentioned figures reveal the position of these Cooperative Societies during the year under report:

Sr. No.	Kind of Coop. Societies	No. of Societies	Membership	Share Capital	Own Funds	Working Capital
1	Non-Agri. Credit Societies.	691	108112	17771.83	14711.59	131189.08
2	Joint Farming Societies.	82	2701	17.18	45.04	81.37
3	Poultry Societies	91	2616	22.74	53.64	103.54
4	Cooperative Cold Stores.	10	1943	16.02	96.87	490.86
5	Industrial Union.	30	712	9.88	.2	26.47
6	Irrigation Societies.	36	501	9.78	35.63	70.62

7	Fruit & Veg. Mktg. Societies..	143	3722	11.34	78.49	332.77
8	Supply & Distribution	5	508	1.16	19.21	97.30
9	Other processing Societies.	3	2978	14.91	28.16	144.33
10	Primary Sugarcane Soc.	2	27803	11.26	13.75	97.62
11	Garden Colony Societies.	5	222	1.46	27.80	32.31
12	S.C.L.O	363	8874	1.05	21.18	20.38

**b) Describe how data driven decision making and policy formulation has been used to improve processes and programs in your organisation.**

By comparing various parameters of Performance of the Department in the previous years their specific results have been used to provide:-

- Better Loaning i.e advancement to the beneficiaries by PSCB and SADB.
- In time policy finalization regarding fertilizers, Timely indenting of fertilizers and ensuring timely and adequate supply of fertilizers to the members of the PACS.
- Better health cover to the members of the PACS under the Bhai Ghaniya Scheme.
- To meet the credit requirements of the farmers and also supplying Agricultural Inputs.
- To establish more Agro Service Centres and upgrading existing Agro Service Centers for the benefit of the farmers.
- To help in raising the standard of living of farmers and other weaker sections of the Society through milk cooperatives and also to provide better animal health care through Milkfed.
- To provide up-to-date training on various aspects to the members and employees of cooperative societies/Department.

**5 4-year Strategic Action Plan (2019-23) Annual Action Plan (2019-20) and actions there under**

**A) Sustainable Development Goals, Progress of Achievement of Goals, Targets and Indicators**

Sr. No.	Sustainable Development Goal	Target	Indicator	Indicator Unit	Baseline		Targets				Achievement			
					Year	Value	2019-20	2020-21	2021-22	2022-23	2019-20	2020-21	2021-22	2022-23
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

(The 4SAP of the department was approved on 30.10.2019 .Hence these annexures does not apply to year 2018-19)



B) Schemes, Projects and Interventions with Indicators

Sr	Scheme/ Project/ Intervention	Expected Expenditure (Funding Sources)	Indicat or	Unit	Basel ine year	Base line valve	Indicator Targets				Achievement		
							2019-20	2020-21	2021-22	FY-2030	2019-20	2020-21	2021-22
1	2	3	4	5	6	7	8	9	10	11	12	13	14

(The 4SAP of the department was approved on 30.10.2019 .Hence these annexures does not apply to year 2018-19)

C) Financial Performance

Sr. No	Scheme/Project/ Intervention	2018-19		Financial Requirements					Actual Expenditure			
		Budget Estimates	Expenditure	2019-20	2020-21	2021-22	2022-23	Total	2019-20	2020-21	2021-22	2022-23
1	2	3	4	5	6	7	8	9	10	11	12	13

(The 4SAP of the department was approved on 30.10.2019 .Hence these annexures does not apply to year 2018-19)

6) **Any Notable Achievements over and above what is reported under 5(A) and (B) above (Accreditation, quality certification, publication, conferences, presentations, and any other related Information):**

**Construction of New and Remodelling of Godowns in the Primary Agriculture Cooperative Societies (PACS).**

- To Provide for appropriate storage of Fertilizers in the PACS, it is proposed to construct 65 new Godowns at a cost of Rs.7.92 crore and remodel 351 existing Godowns at a cost of Rs 15.76 Crore in the year 2018-19.

**A Capital intensive infrastructure will be provided at the primary Co-operative Society level at subsidized rates to curtail the cost of farm operations.**

- A Subsidy component of Rs. 110.79 crores (approximately) and Rs 7.2 corers (approximately) have been distributed to primary Agriculture Cooperative Societies (PACS) in the year 2018-19 under Crop Residue Management Scheme and RKVY Scheme respectively by Cooperative Department. It is pertinent to mention here that 9 bailers worth Rs 2876000/- have been distributed to Primary Agriculture Cooperative Societies (PACS) in year 2018-19 under 40% subsidy.

### **Agriculture implements to prevent Stubble Burning:-**

In year 2018-19 a total no. of 11237 (approximately) and 418 (approximately) agriculture implements under 80% and 40% subsidy respectively and 9 bailers, have been distributed to Primary Agriculture Societies (PACS) in the State.

- **Fertilizer availability for the farmers**

In spite of the constraints, the Cooperative Department successfully distributed fertilizers as per the requirement of the farmers of the State with the help of Markfed and IFFCO. During the year 2018-19 5305 MTs of NPK, 1165810 MTs of Urea and 288215 MTs of DAP has been supplied to the farmers of the State through the network of cooperative societies and there is no shortage of fertilizer in the State.

A State level Committee has been constituted in march 2019 to revive societies in loss.

During the Year 2018-19, a total of 175 posts have been filled in the office of Registrar, Cooperative Societies, Punjab.

A letter has been issued in December 2018 to start the recruitment process in the societies where loan secretary/salesman has about 4-5 months to retire.

Necessary amendments have been made in the notification issued by the Govt. for the betterment of Labour Societies.

Conditional approval of the purchase manual was given by the office to the Milkfed and the concerned Milk Union to conduct their business according to the present changing conditions.

### **MAI BHAGO ISTRI SSHAKTRIKARAN SCHEME**

No of Self Help Groups during this year	Total No of women members (PACS/SHGs.)	No of Women loanee members	Loan amount (In lacs)
21	1736	759	231.96

- **To arrange Health Cover for the members of Cooperative Societies:**

The Department is furthering this purpose under the “**Bhai Ghaniya Sehat Sewa Scheme**” and ensuring health insurance of the members of the Cooperative Societies and their families during 2018-19:-

Families enrolled	Beneficiaries treated-	Amount	No. of hospitals empanelled	Sum insured
170238	13742	44.68 crore	350	2 Lakh

7) **Key Performance Parameters (KPP) of Key Personnel of the Department**

Sr. No.	Key Functionary	Key performance parameter	KPP Unit	Targets	Achievement	Remarks
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				2019-20	2020-21	2021-22	2030 Target	2019-20	2020-21	2021-22	
1	2	3	4	5	6	7	8	9	10	11	12

(The 4SAP of the department was approved on 30.10.2019 .Hence these annexures does not apply to year 2018-19)

8) Progress of disposal of pending Audit Paras during the year (2018-19):-

Initially pending	Received	Disposed	Pending at the end of the year
<b>Registrar Cooperative Societies</b>			
19	0	0	19
<b>Apex institutions &amp; primary cooperative societies</b>			
93923	19360	9461	103822

9) Appendices (Charts, Tables, Graphs, Annexure etc.):-

NIL